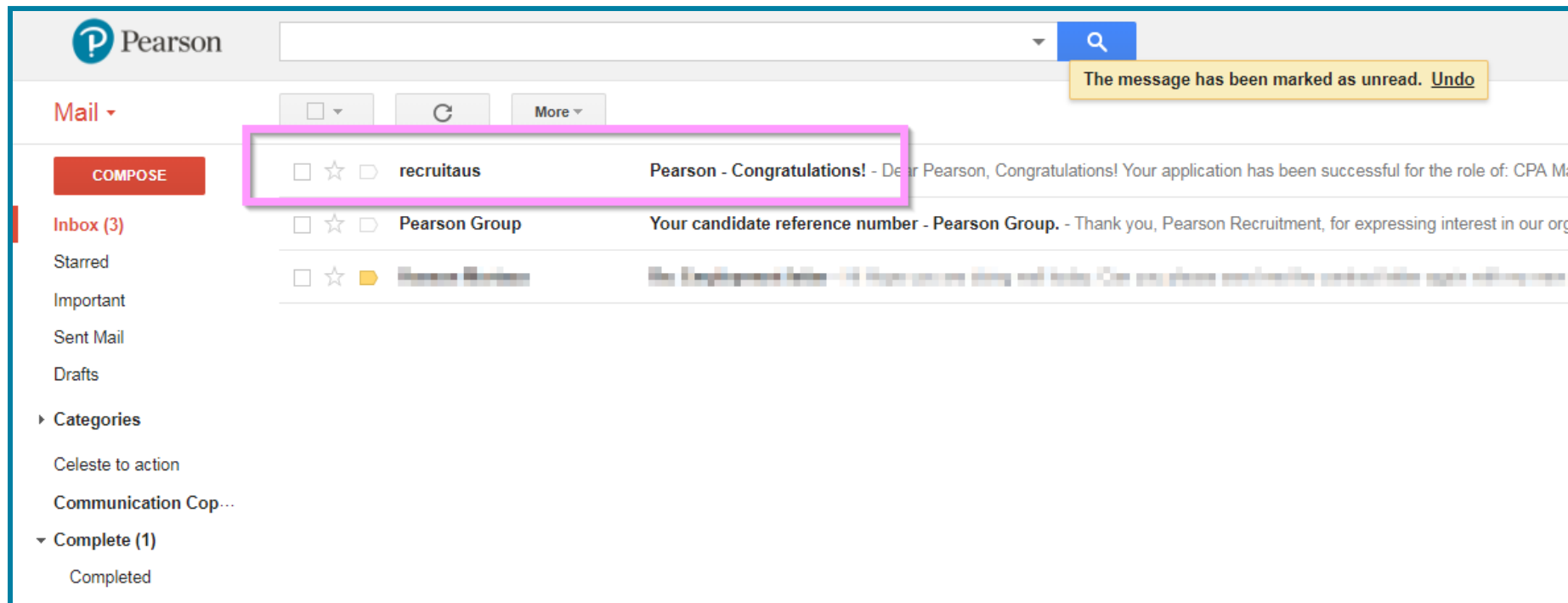
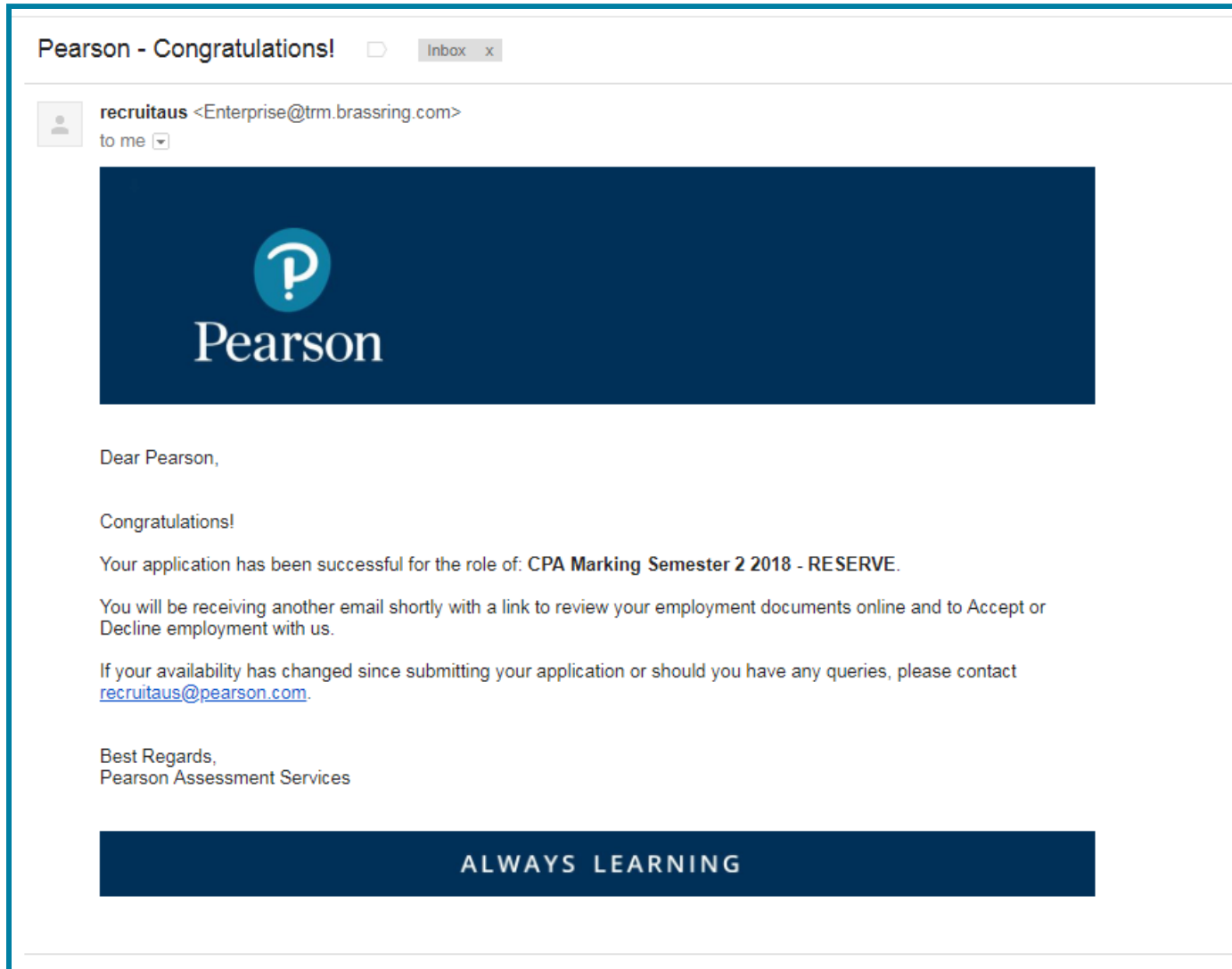


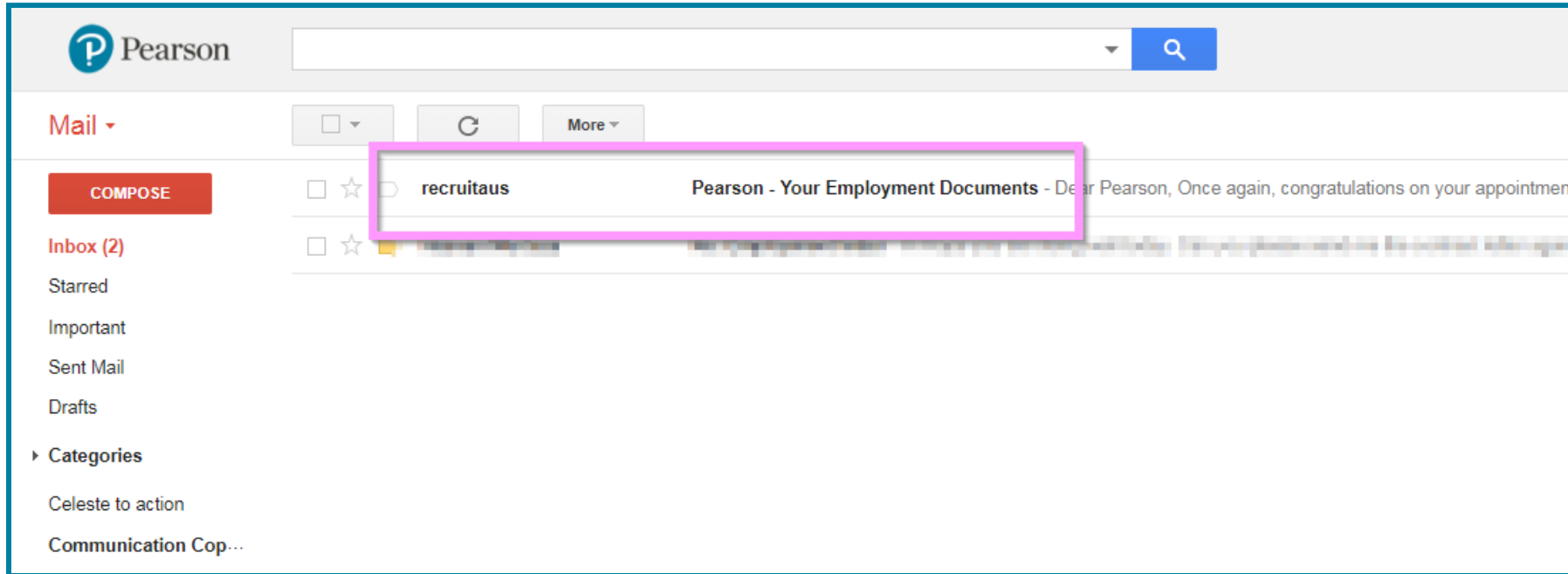
You will have received an email from us notifying you of your Successful application.



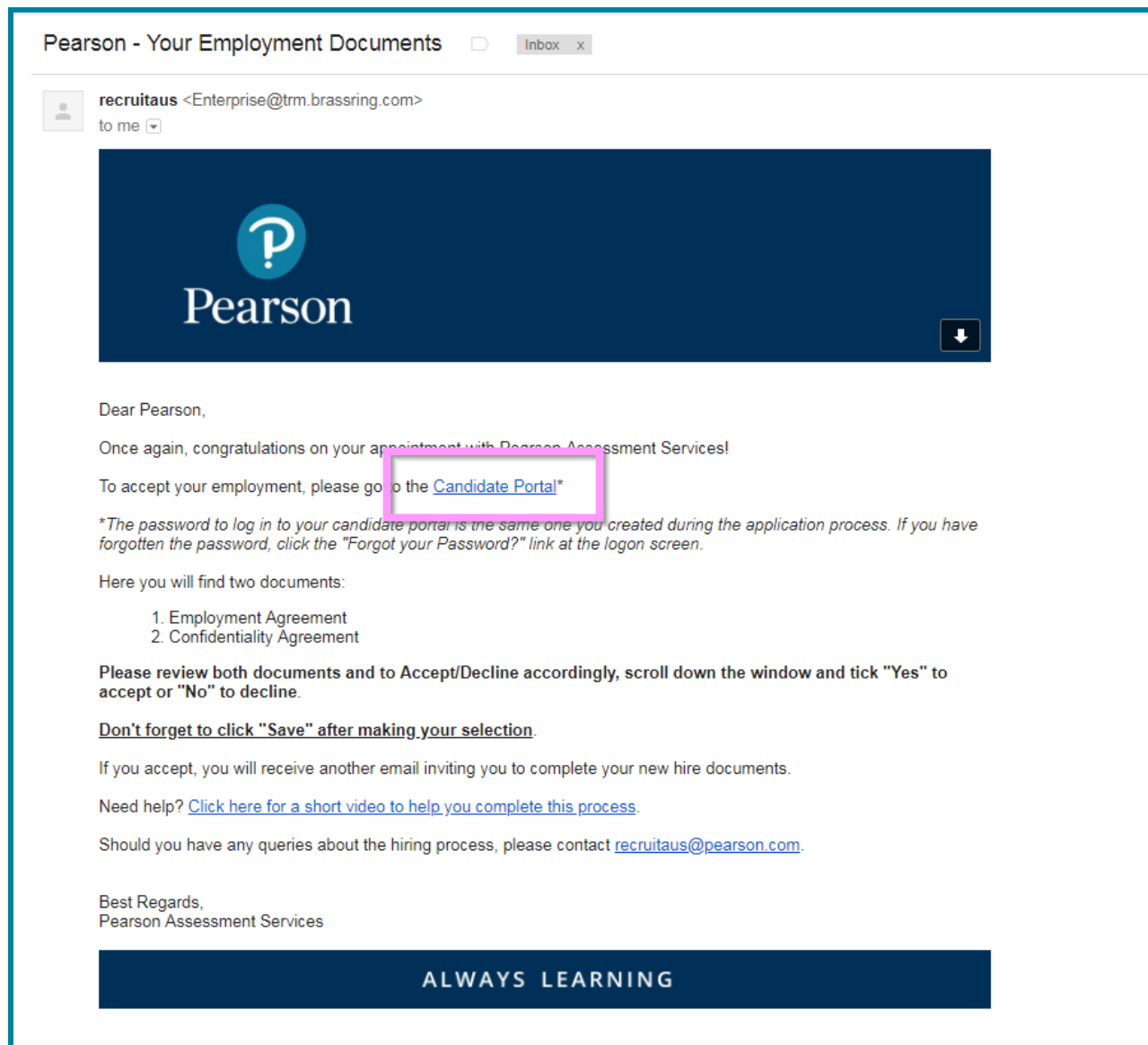
The email will look something like this. *Please note that the role title and text may vary based on the position you have applied for.*




Shortly after, you will receive an email from us with your Employment Offer. *Please allow up to a week to receive this second email.*




The email will invite you to log in to the Candidate Portal. Please click on that link.



Please enter the email address and password you created when you submitted the application. If you have forgotten your Login Details, please click the 'Forgot your Username or Password' link.

 **Pearson**

[Job search](#) [About Us](#) [FAQs](#)



Sign In

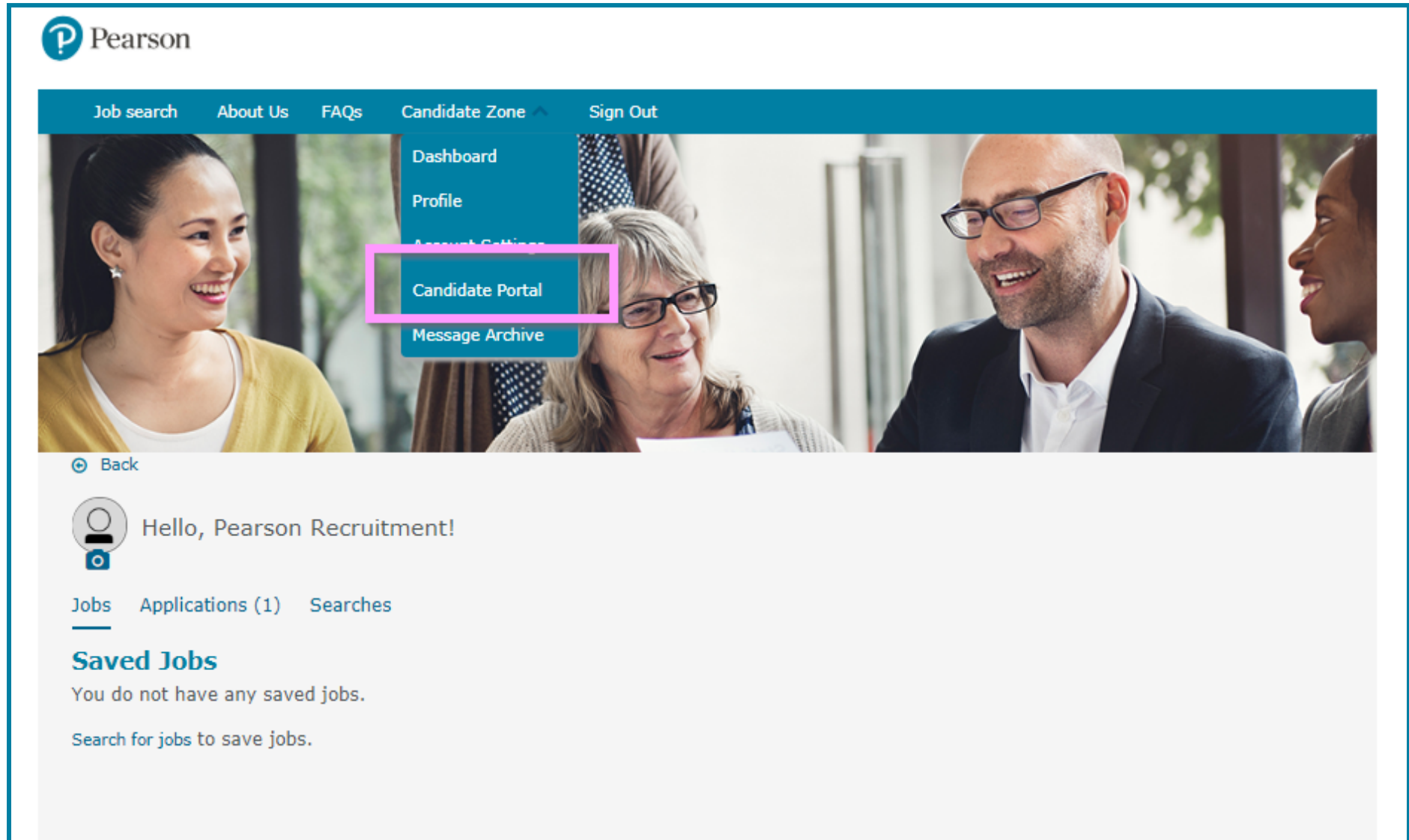
Fields marked with an asterisk (*) are required.

*Email address

*Password

[Forgot Username or Password?](#)

Once you have logged in, you will need to access the 'Candidate Portal' under the 'Candidate Zone'.



The screenshot displays the Pearson recruitment portal interface. At the top left is the Pearson logo. A navigation bar contains links for 'Job search', 'About Us', 'FAQs', 'Candidate Zone', and 'Sign Out'. A dropdown menu is open under 'Candidate Zone', listing 'Dashboard', 'Profile', 'Account Settings', 'Candidate Portal', and 'Message Archive'. The 'Candidate Portal' option is highlighted with a pink rectangular box. Below the navigation bar is a large image of three people smiling. Underneath the image is a 'Back' button with a circular arrow icon. A user profile section shows a placeholder icon and the text 'Hello, Pearson Recruitment!'. Below this are links for 'Jobs', 'Applications (1)', and 'Searches'. The 'Jobs' link is underlined. A section titled 'Saved Jobs' states 'You do not have any saved jobs.' and includes a link 'Search for jobs to save jobs.'

Click on the link for your 'Offer Documents'. *Please note that the title and expiration date will vary based on the position you have applied for.*

The screenshot displays the Pearson Candidate portal interface. At the top left is the Pearson logo. Below it are two radio buttons: the first is checked and labeled "Home", and the second is unchecked and labeled "Candidate portal". In the top right corner, there is a "? Help" link. The main heading is "Candidate portal". Below this heading, a horizontal line separates the header from the content area. A pink rectangular box highlights a link that reads "Offer Documents - Expires: 01-Nov-2018". Below this link, the text "Log out" is partially visible.

Please read the instructions and click on the attached files.

Document Packet information

Hello,

Below you will find two documents:

1. Employment Agreement
2. Confidentiality Agreement

Please click each link to open and read the agreements. **You must scroll down to the bottom of the window to Accept/Decline and then click the "Save" button.**

Please note that if you do not "Save" your response, you will not progress in your new hire process.

If you have any questions, you may contact us at recruitaus@pearson.com

Kind Regards,
Pearson Assessment Service

Attached files:
[Casual Employment Agreement - Collective Agreement.pdf](#)
[Confidentiality Agreement.pdf](#)


Close

Review the documents by using the scroll bar to the right. *Depending on your screen or browser, there may be an additional scroll bar on the far right that you must scroll to the bottom for you to view the acceptance area.*

Document subsidiary form

View Document

Download PDF


Pearson

Pearson Recruitment
100 Station Street
Nunawading Victoria 3131

Strictly Private and Confidential

October 2, 2018

Dear Pearson,

Offer of Casual Employment with NCS Pearson Pty Ltd

Pearson Assessment Services
100 Station Street
Nunawading
Victoria 3131
Australia
T +61 (0)3 9872 7700
W www.pearson.com.au

Select 'Yes' to accept or 'No' to decline your employment offer. You will need to click 'Save' to submit your response to the system.


Document subsidiary form

2

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Nunawading
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Australia
T +61 (0)3 9872 7700
W www.pearson.com.au

Pearson Recruitment
100 Station Street
Nunawading Victoria 3131

Strictly Private and Confidential

October 2, 2018

Dear Pearson,

**Offer of Casual Employment with NCS Pearson Pty Ltd
(ABN 23 074 509 792)**

I am very pleased to offer you casual employment with NCS Pearson Pty Ltd (the Company) on the terms and conditions outlined in this employment agreement (agreement).

In addition, to the terms set out in this agreement, your employment is separately governed by the Pearson Assessments and Testing Employee Collective Agreement 2007 (**collective agreement**). A copy of the collective agreement is available for your inspection at any time from 100 Station Street, Nunawading, VIC, 3131. For the avoidance of doubt,

Aus Contract Agreement - Recruitment, Pearson

***I hereby confirm that any information about myself outlined in my resume or during interview is true and correct. I confirm acceptance of the terms and conditions set out in this agreement.**

Yes
 No

Save Clear Close


Once this has been saved, click 'Close' to exit the document.

Document subsidiary form

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Pearson A4 Letterhead 1 / 11 ↺ ↓ ↻


Pearson

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⏏
+
-

Aus Contract Agreement - Recruitment, Pearson

I hereby confirm that any information about myself ^{Yes} outlined in my resume or during interview is true and correct. I confirm acceptance of the terms and conditions set out in this agreement.


Select 'Yes' to accept or 'No' to decline the Confidentiality Agreement. You will need to click 'Save' to submit your response to the system.

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Pearson

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100 Station Street
Nunawading
Victoria 3131
Australia
T +61 (0)3 9872 7700
W www.pearson.com.au

CONFIDENTIALITY AGREEMENT

This agreement is made this Second day of October, 2018

Between

Pearson Recruitment (the Employee)

And:

NCS Pearson Pty. Ltd. (ABN 23 074 509 792) ("the Company").

I understand that the Company is a provider of leading assessments and testing services to clients in commercial and government sectors. As part of my employment, I will have access to Confidential Information concerning the business of the Company and its clients and customers.

I agree that my acceptance of this agreement is a condition of my employment with the Company.

Confidentiality Obligations

In consideration of my employment with the Company, I accept the following obligations as applying both during and after my

Standard Agreements - Australia - Recruitment, Pearson

***I acknowledge that I have read and understood, and accept, the terms of this agreement** Yes No


Once this has been saved, click 'Close' to exit the document.

Document subsidiary form

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[Document Title] 1 / 3 ↺ ↓ ↻


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Standard Agreements - Australia - Recruitment, Pearson

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Shortly afterward, you will receive an email from the system with your New Hire Form and Documents. *Please allow up to 24 hours to receive this email.*

